



FACE is the European Federation of Associations for Hunting and Conservation.

Established in 1977, it represents the interests of Europe's 7 million hunters as an international non-profit-making nongovernmental organisation (INGO). This makes FACE the largest democratically representative body for hunters in the world and is probably one of the largest European civil society organisations.

FACE is made up of its Members: national hunters' associations from 36 European countries including the EU-28. FACE also has 4 Associate Members and has its Secretariat in Brussels.

TRANSLATOR / ASSISTANT

The FACE Team in Brussels is looking for a Translator/Assistant to join its small and dynamic team and assist with the smooth running of the Federation.

The post holder will report to the FACE Office & Business Manager and be mainly involved in:

- Translation work from English into French
- Administrative & Office work and assistance to the Office & Business Management Unit

The ideal candidate holds a degree in Language studies (Translation, Language & Literature...) or similar by experience. He/She is French native and fluent in English (written and verbal). He/She has strong interpersonal & communication skills and is fully IT literate. He/She is organized, meticulous, friendly and autonomous, and motivated to acquire experience in an international working environment.

In addition, the following would be advantageous: knowledge in other European languages (notably German), knowledge of the European institutions, and interest for and possibly close connection with the countryside and conservation.

Location: Brussels, Rue Frédéric Pelletier

Terms: a 1-year contract, with potential for extension.

How to apply: Please send your CV and covering letter to charlotte.nyffels@face.eu. **Please note that the position is open until filled.**

Additional information on FACE and its activities can be found on: www.face.eu